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CONSEIL CRI DE LA SANTÉ ET DES SERVICES SOCIAUX DE LA BAIE JAMES  
CREE BOARD OF HEALTH AND SOCIAL SERVICES OF JAMES BAY

## **CALL FOR INTEREST – CREE SERVICE PROVIDERS**

Medical-grade cleaning - CMC Waskaganish

**CREE BOARD OF HEALTH AND SOCIAL SERVICES OF JAMES BAY**

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## KEY INFORMATION SUMMARY

### CALL FOR INTEREST – CREE SERVICE PROVIDERS

#### Medical-grade cleaning - CMC Waskaganish

#### CONTACT DETAILS

Marc-André Gagnon-Martel  
[marcandre.gagnonmartel@ssss.gouv.qc.ca](mailto:marcandre.gagnonmartel@ssss.gouv.qc.ca)  
819-855-5825

#### DECLARATION SUBMISSION

The Declarations of Interest must be submitted by email to  
[marcandre.gagnonmartel@ssss.gouv.qc.ca](mailto:marcandre.gagnonmartel@ssss.gouv.qc.ca)

#### DECLARATION RECEPTION

The Declarations of Interest must be received no later than:  
**September 5<sup>th</sup>, 2025 at 4h00pm, local time.**



## INTRODUCTION

The Cree Board of Health and Social Services of James Bay (CBHSSJB) is seeking cree service providers offering specialized cleaning services in the medical sector prior to the relocation of its activities to its newly constructed health center (hereinafter referred to as CMC) located in James Bay in the Cree community of Waskaganish.

This Call for Interest document is not and cannot be considered a Call for Tenders. It does not create any obligation on the part of the CBHSSJB to proceed with a call for tenders or to award a contract to any person or organization submitting a Declaration of Interest in this Call for Interest document.

The accepted Declarations of Interest will be used to produce a list of interested service providers to submit their applications for a public call for tenders according to the purchasing policy of the CBHSSJB, compliance with the standards of Quebec Public Markets, the Act respecting contracts of public bodies – LCOP, C-65.1 and its Regulations.

The CBHSSJB is not committed to limiting itself to this list of service providers to meet its needs. Similarly, service providers listed will not be obligated to respond to the CBHSSJB's calls for tenders.

The CBHSSJB does not commit to accepting any Declarations of Interest.

## PROFILE OF THE CREE BOARD OF HEALTH AND SOCIAL SERVICES OF JAMES BAY

The agreement on James Bay and Northern Quebec, concluded on November 11, 1975, between the Governments of Canada, Quebec, and the Grand Council of the Crees of Quebec, provided for the creation of the regional Cree council, which would be responsible for the administration of health and social services for all persons residing permanently or temporarily in region 18. Order 12-13-78 of the Council, dated April 20, 1978, executed this provision of the Agreement by establishing the Cree Board of Health and Social Services of James Bay.

It manages and organizes health and social services in the 9 communities of the Cree Territories of James Bay (region 18): Chisasibi, Eastmain, Mistissini, Nemaska, Oujé-Bougoumou, Waskaganish, Waswanipi, Wemindji, Whapmagoostui, and it has service centers in the following cities: Val d'Or, Chibougamau, and Montreal.

The offices of the CBHSSJB also include the Administrative Services Headquarters in Chisasibi, a recruitment office, and a human resources development office in Montreal.



Source : <http://www.creehealth.org/communities>

## SPECIAL CONDITIONS

The CBHSSJB will not make public, in whole or in part, the list of service providers who submitted a Declaration of Interest.

The CBHSSJB reserves the right to contact a service provider who has submitted a Declaration of Interest to obtain additional information, whether before, during, or after the submission of their Declaration of Interest.

## SUMMARY OF EXPECTED NEEDS FOR A POSSIBLE CALL FOR TENDERS

The Cree Board of Health and Social Services of James Bay (CBHSSJB) is seeking cree service providers offering specialized cleaning services in the hospital sector prior to the opening of a newly constructed health center (hereinafter referred to as CMC) located in James Bay in the Cree community of Waskaganish.

All areas will need to be cleaned in the new CMC, which has a total area of approximately 4,100 m<sup>2</sup>, spread over 2 floors:

- Clinical Intervention Area: Routine and Outpatient Services:
  - Emergency services;
  - Dental care;
  - Pulmonary capacity;
  - Physiotherapy



- Clinical Intervention Area: Support Services:
  - Pharmacy;
  - Laboratories
  - Dialysis treatment (partially equipped unit)
  - Radiology (100% new)).
- Other outpatient services (examinations or consultations)
- Reception and waiting area
- Administrative area
- General support
- Ceremony room

The cleaning will take place in September or October 2025 and will precede the final move and the operational start of the clinic by a few days. The cleaning will include:

- Cleaning of windows and walls
- Cleaning of floors
- Cleaning and disinfection of equipment and surfaces
- Cleaning and disinfection of restrooms (toilets, sinks, etc.)

The service provider must:

- Have relevant experience for the task;
- Hold all required permits to work in the province of Quebec;
- Have relevant insurance that may cover omissions and/or damages;
- Designate a project manager who will be the point of contact with the transition manager;
- Propose a completion schedule with the number of resources;
- Propose the cleaning techniques to be used.

## **SUBMISSION AND OPENING OF DECLARATIONS OF INTEREST**

Interested service providers are invited to express their interest and indicate it before the date specified in the notice or any addendum.



## DECLARATION OF INTEREST

The Declaration of Interest includes the following items:

- 1) Letter of Declaration of Interest;
- 2) Contact Information;
- 3) Description of the service provider;
- 4) Description of Services Offered;
- 5) Confirmation if the service provider is able to offer the services based on the expected needs for a possible call for tenders;
- 6) Presentation of the resources that would be deployed, along with their qualifications and experience;
- 7) List of references from another health center of similar or greater scope, including a summary of the project and the name and contact information of a reference person;
- 8) A description of the methodology to be used, along with a presentation of a project charter that was used in a similar project;
- 9) A description of the organizational structure and communication/interaction with the stakeholders of the transition office, as well as clinical and technical stakeholders;
- 10) A table describing the sharing of responsibilities between the service provider and the transition coordinator, or other stakeholders of the CBHSSJB;
- 11) Any additional information deemed relevant.