

PLANNING, PROGRAMMING, AND RESEARCH OFFICER – JORDAN’S PRINCIPLE (1565) TEMPORARY FULL-TIME

DEPARTMENT:	Disability Programs Specialized Services (804006)
WORK LOCATION:	Mistissini
UNION:	CSN
STATUS:	2 – Temporary Full-Time
SALARY:	Min. (1) \$27.08 – Max. (18) \$47.98

SUMMARY OF THE POSITION

Person who is responsible for one or more programs to provide professional assistance for the development of services. She/he conducts the research activities needed to identify and assess resources and needs. She/he designs and proposes development plans and programs in order to ensure adequate service planning. She/he provides advice concerning the implementation or improvement of programs and/or services. She/he may participate in various teaching or training activities.

SPECIFIC FUNCTIONS

Jordan’s Principle (JP) is a child-first principle aiming to address unmet needs of First Nations children in Canada. The Jordan’s Principle Service’ Planning Programming and Research Officer will be responsible for helping families access available funding through Health Canada, as well as to develop projects in partnership with other regional entities to address unmet health needs of Eeyou/Eenou children up to age 18. He / She will:

- Build relationships with community resources and collaborate with existing community-based programs and services;
- Enhance awareness of existing programs and available supports for First Nations living on and off-territory;
- Work with communities to proactively identify children with unmet needs to facilitate early intervention and timely access to services and supports;
- Build case management capacity through development of policies, procedures and protocols, related to screening and assessment, service planning, monitoring and evaluation of service plans;
- Identify opportunities to build relationships across all aspects of the health and social services systems, including First Nations, federal, provincial and territorial services and programs; service providers, and communities to facilitate access to needed services and supports;
- Facilitate access to professionals for assessments or provide professional assessment services where/when required;
- Undertake follow-up with clients/families and key contacts to ensure the child is receiving and maintaining the services required;
- Identify and work collaboratively with federal, provincial, territorial, regional and community partners to implement promising practices and evidence-based models, service arrangements and supports, where possible;
- Ensure culture is reflected in care where First Nations people are treated with respect, compassion, and cultural understanding, and assist to build cultural competency within the region and broader health and social system;



- Refer cases to regionally-based federal JP focal points where children's needs cannot be met through existing federal, provincial or territorial programs;
- Collect information and support case coordination with JP focal points to ensure seamless transition of cases, when required.

REQUIREMENTS

Education:

- Bachelor degree in health science, social science, education or related profession e.g. administration, communication.

Experience:

- Three (3) years of relevant experience
- Case management, program development and implementation for children and youth in one of the fields related to Jordan's Principle: medical, health, social, special needs, education (asset);

Knowledge and Abilities:

- Ability to deliver presentations to different audiences (professionals, families, youth);
- Knowledge of available federal and provincial programs to support children, youth, and families
- Demonstrated experience in planning, adapting, developing and implementing new programs, and maintaining existing programs;
- Demonstrated experience in planning and delivering training to staff, both group sessions and individual coaching;
- Knowledge of, or ability to grasp the issues and context related to First Nation Youth health (psychosocial and medical);
- Knowledge of the issues and context surrounding youth and family development in First Nation northern communities;
- Ability to integrate Eenou/Eeyou (Cree) culture, values, traditions and teachings into programming;
- Knowledge of First Nation health/social service models, trends and issues is an asset;
- Knowledge of Cree culture, language, and social/health issues in Eeyou Istchee is an asset;
- Ability to work in collaboration and partnership with colleagues and institutional partners;
- Possess leadership skills in working with individuals and groups;
- Excellent communication skills, both written and oral;
- Excellent critical thinking, synthesis, planning and decision-making skills;
- Must be autonomous and flexible;
- Good working knowledge of computer applications, especially Microsoft Office.

LANGUAGE

- Fluent in English;
- Fluency in Cree or French is an asset;

OTHER

- Willing to travel extensively.

POSTING START/END DATE:	2023-01-06/2023-02-05
POSITIONS AVAILABLE:	1



HOUSING PROVIDED:	Yes, if hired more than 50 kms
SHIFT TYPE:	Day
HOURS PER DAY/WEEK:	7 / 35

HOW TO APPLY

To apply, please forward your resume to:

Cree Board of Health & Social Services of James Bay

Tel 514-861-5955 **Fax** 514-989-7495

Email jobs.reg18@ssss.gouv.qc.ca

With your application, please make sure to specify the Posting # and the Job title on which you wish to apply.

WE THANK ALL CANDIDATES WHO APPLY, HOWEVER ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED.

NOTES

In accordance with various Sections of the James Bay and Northern Quebec Agreement (JBNQA), the organization has the objective of staffing all of its positions with qualified and competent beneficiaries of the JBNQA.

Please note that applicants registered in the Indigenous Succession Plan may be considered for this position if they have sufficient university educational credits to be eligible for the management activities associated with this position.