



HUMAN RELATIONS OFFICER (1553)

PERMANENT FULL-TIME

DEPARTMENT:	Youth Protection (731308)
WORK LOCATION:	Regional
UNION:	CSN
STATUS:	1-Permanent Full-Time
HOURLY SALARY:	Min. (1) \$27.08 – Max. (18) \$47.98

SUMMARY OF THE POSITION

Person who implements, updates, monitors, analyses and assesses clinical activities and intervention plans on behalf of the Director of Youth Protection and in collaboration with Youth Healing Services, Foster Care Resources and other Youth Centers and establishments.

SPECIFIC FUNCTIONS

Under the supervision of the Youth Protection Regional Coordinator and in collaboration with all YP services as well as other services of CBHSSJB, the incumbent:

- Receives and processes all requests for transfers, foster family loan of resources, shared case management and collaboration that the Cree DYP-DP initiates or receives from other Youth Centers, as well as inter-community situations, as requested;
- Receives and processes all requests for admissions and/or shared case management with out-of-territory specialized services such as the Ionkwanonhsassetsi Adolescent Treatment Center (Akwasasne), the Montreal Children's Hospital, the Douglas Hospital, etc.
- Collaborates with the YP/YCJA worker to follow up of youth placed outside of Eeyou Istchee by attending admission, clinical meetings and any other meetings as requested;
- Ensures that requests made by the Cree DYP-DP are consistent with Inter-Youth Center policy and procedures.
- Issues and receives inter-YPD and inter-provincial alerts, in accordance with Inter-Youth Center policy guidelines.
- Sends requests and related documents to liaison officers in other Youth Centers and provides the necessary links to ensure that transfers, requests for foster family loan of resources, placements in readaptation, shared case management and collaboration are completed when required.
- Ensures compliance with the processes outlined in inter-provincial and international protocols;
- Processes inter-provincial requests for liaison in situations of customary



- adoption/guardianship;
- The role is a staff/functional one. She/he collaboratively in a joint clinical committee designs and proposes youth protection intervention plans and programs in order to ensure adequate and culturally safe services are provided to youth protection clients while they are in Group Home or Re-adaptation (RC) placement settings;
- Contributes to the monitoring and planning of admissions and discharges from YHS;
- The holder of this position provides specific clinical, professional and YP/YCJA case management client intervention planning support, monitoring, follow-up and advice on behalf of the Director of Youth Protection in respect with Cree healing practices and paradigms, and in collaboration with Youth Healing Services through a joint clinical process involving youth protection clients placed in a Group Home or Re-adaptation/Reception Center setting.
- This role involves supporting the Youth Protection community and YCJA workers in the different communities for all tasks related to this position and assisting in the clinical activities and planning of intervention plans (Youth Healing Path Plans).
- Processes requests for Intensive Supervision as per the Intensive Supervision Policy and Procedure;
- Ensures On-call Supervision of YP Emergency services on a rotational basis.

REQUIREMENTS

Education:

- Bachelor's Degree in Social Studies, such as Social Work, Criminology, Social Work, Sexology or Psychology or be on the list of people with acquired rights in accordance with PL-21.
- A human relations officer who has the required university degree in social work and is a member of the *Ordre professionnel des travailleurs sociaux du Québec* may use the title of professional social worker;

Experience:

- Three years of relevant experience in social services and more specifically with youth protection.
- Having completed CHARLIE and PCFI training (asset)

Knowledge and Abilities:

- Knowledge of the Youth Protection Act, Youth Criminal Justice Act, current trends in relation to youth placement in foster care, in group home and youth re-adaptation/reception center settings;
- Good knowledge of First Nation social service models, trends and issues in Eeyou Istchee;
- Good knowledge of the Health and Social Services Network, especially services dedicated to youth and families;
- Ability in youth client intervention planning, supervision, team leadership and monitoring;
- Ability to work in collaboration with all colleagues, more specifically with Youth Protection, Youth Healing Services, Foster Care staff and management;
- Ability to develop collaborative and effective relationships with external partners;
- Excellent interpersonal, listening and teamwork skills;
- Excellent communication skills, both written and verbal;
- Ability in office computer applications, particularly PIJ, Microsoft office;
- Autonomous, flexible, discrete and empathetic;



- Excellent critical thinking, synthesis, organizational and decision-making skills.

LANGUAGE

- Fluent in English and French.
- Fluency in Cree is a highly valued asset.

OTHER

- Willing to travel;
- Willing to be on-call.

POSTING START/END DATE:	2022-06-22/2022-07-06
POSITIONS AVAILABLE:	1
HOUSING PROVIDED:	Yes, if hired more than 50 kilometres from the Eeyou Istchee locality in which they are called upon to perform their duties.
SHIFT TYPE:	Day
HOURS PER DAY/WEEK:	7/35

HOW TO APPLY

To apply, please forward your resume to:

Cree Board of Health & Social Services of James Bay

Tel 514-861-5955 **Fax** 514-989-7495

Email jobs.reg18@ssss.gouv.qc.ca

With your application, please make sure to specify the Posting # and the Job title on which you wish to apply.

WE THANK ALL CANDIDATES WHO APPLY, HOWEVER ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED.

NOTES

In accordance with various Sections of the James Bay and Northern Quebec Agreement (JBNQA), the organization has the objective of staffing all of its positions with qualified and competent beneficiaries of the JBNQA.