



CONSEIL CRI DE LA SANTÉ ET DES SERVICES SOCIAUX DE LA BAIE JAMES  
CREE BOARD OF HEALTH AND SOCIAL SERVICES OF JAMES BAY

Posting # P-2122-0107B

Position # 1366

**PLANNING, PROGRAMMING  
AND RESEARCH OFFICER (1565)  
PREGNANCY NOTICE PROGRAM  
PERMANENT FULL-TIME**

<b>DEPARTMENT:</b>	Public Health Awash (676477)
<b>WORK LOCATION:</b>	Eeyou Istchee Communities
<b>UNION:</b>	CSN
<b>STATUS:</b>	1 Permanent Full-Time
<b>HOURLY SALARY:</b>	Min. (1) \$27.08 – Max. (18) \$47.98

## SUMMARY OF THE POSITION

Person who is responsible for one or more programs to provide professional assistance for the development of services. She/he conducts the research activities needed to identify and assess resources and needs. She/he designs and proposes development plans and programs in order to ensure adequate service planning. She/he provides advice concerning the implementation or improvement of programs and/or services. She/he may participate in various teaching or training activities.

## SPECIFIC FUNCTIONS

- Ensure the coordination of the Pregnancy Notice program under the supervision of the Assistant Director of Awash Miyupimaatisiin (Children's and Family's Programs) of the Public Health Department;
- Contribute to the identification of needs, and the planning, organization, coordination, implementation and evaluation of the programs Pregnancy Notice related to the AMA program;
- Follow the public health action plan for all aspects of public health functions (surveillance, evaluation, training, teaching and research; protection programs and services, and; public health promotion of health and prevention of disease);
- Collaborate with all other Public health and CBHSSJB departments;
- All other tasks required by the Assistant Director of Awash Miyupimaatisiin (Children's Programs).

## REQUIREMENTS

Education:

- University degree in economics, administrative or management science, social science or another appropriate discipline.

Experience:

- Three (3) years of relevant planning or programming experience.

Knowledge and Abilities:

- Knowledge of the MSSS and other laws and regulations for Public Health Surveillance, Protection and Promotion /Prevention;
- Knowledge in the area of maternal and child health;
- Proven experience in the field of maternal and child psychosocial care;
- Demonstrated experience in planning, adapting, developing and implementing new programs,



- and maintaining existing programs;
- Demonstrated experience in planning and delivering training to staff, both group sessions and individual coaching;
- Knowledge of, or ability to grasp the issues and context related to First Nation Youth health (psychosocial and medical);
- Knowledge of the issues and context surrounding youth and family development in First Nation northern communities;
- Ability to integrate Eenu/Eeyou (Cree) culture, values, traditions and teachings into programming;
- Knowledge of First Nation health/social service models, trends and issues is an asset;
- Knowledge of Cree culture and social/health issues in Eeyou Istchee is an asset;
- Ability to work in collaboration with all colleagues;
- Possess leadership skills in working with individuals and groups;
- Excellent communication skills, both written and oral;
- Excellent critical thinking, synthesis, planning and decision-making skills;
- Must be autonomous and flexible;
- Good working knowledge of computer applications, especially Microsoft Office.

## LANGUAGE

- Fluent in Cree and English;
- Ability to read in French is essential;
- Fluency in French is an asset.

POSTING START/END DATE:	2022-05-13/2022-06-03
POSITIONS AVAILABLE:	1
HOUSING PROVIDED:	Yes, if hired more than 50 kilometers from the locality in which they are called upon to perform their duties.
SHIFT TYPE:	Day
HOURS PER DAY/WEEK:	7 / 35

## HOW TO APPLY

To apply, please forward your resume to:

**Cree Board of Health & Social Services of James Bay**

**Tel** 514-861-5955      **Fax** 514-989-7495

**Email** [jobs.reg18@ssss.gouv.qc.ca](mailto:jobs.reg18@ssss.gouv.qc.ca)

With your application, please make sure to specify the Posting # and the Job title on which you wish to apply.

**WE THANK ALL CANDIDATES WHO APPLY, HOWEVER ONLY THOSE SELECTED  
FOR AN INTERVIEW WILL BE CONTACTED.**

## NOTES

In accordance with various Sections of the James Bay and Northern Quebec Agreement (JBNQA), the organization has the objective of staffing all of its positions with qualified and competent beneficiaries of the JBNQA.