

# PLANNING, PROGRAMMING AND RESEARCH OFFICER (1565)

PERMANENT FULL-TIME

<b>DEPARTMENT:</b>	Public Health Awash – CPNP (823077)
<b>WORK LOCATION:</b>	Eeyou Istchee Communities
<b>UNION:</b>	CSN
<b>STATUS:</b>	1 – Permanent Full-Time
<b>HOURLY SALARY:</b>	Min. (1) \$27.08 – Max. (18) \$47.98

## SUMMARY OF THE POSITION

Person who is responsible for one or more programs and provides professional assistance for the development of services. She/he conducts research activities that are necessary for identifying and evaluating resources and needs. She/he conceives and proposes development plans and programs in order to ensure adequate service planning. She/he provides advice concerning the implementation or improvement of programs and/or services. She/he may participate in teaching or training activities.

## SPECIFIC FUNCTIONS

- Ensure the coordination of the Baby-Friendly Initiative and breastfeeding promotion under the supervision of the Assistant Director of Awash Miyupimaatisiun (Children’s Programs) of the Public Health Department;
- Contribute to the identification of needs, and the planning, organization, coordination, implementation and evaluation of specific breastfeeding/nutrition, “functional/thematic” program areas (prenatal, pregnancy, postnatal and children) including the foregoing for policies, programs and tools;
- Follow the public health action plan for all aspects of public health functions (surveillance, evaluation, training, teaching and research; protection programs and services, and; public health promotion of health and prevention of disease);
- Participates in Public Health Awash and Uschiniichisuu case management files by empowering the Youth and Families; also any other Public Health target;
- Works as part of an interdisciplinary team to support and strengthen families through childhood, teenage hood and young adulthood to promote the optimal health and development in all age groups;
- Collaborates in the coordination of regional teamwork and play a consultative role for her/his colleagues and interdisciplinary teams;
- Assumes all other tasks at the request of the immediate supervisor;
- All Public health department staff may be mobilized temporarily during a public health urgency.

## REQUIREMENTS

Education:

- Bachelor degree in science, social science or administrative or management science, or another appropriate discipline.
- Must have the IBCLC Certification (international Board Certified Lactation Consultant).

Experience:

- Three (3) years of appropriate relevant experience.



**In the absence of applicants with the above described requirements, Applicants with a relevant combination of education and experience may also be considered**

Knowledge and Abilities:

- Good knowledge of the «Baby Friendly Initiative» or having worked in a Baby Friendly certified facility;
- Good knowledge and experience working with postpartum women Labour and Delivery/Post Partum Unit;
- Demonstrated experience in assisting breastfeeding mothers in more than one setting;
- Demonstrated experience in planning, adapting, developing and implementing training programs, and maintaining existing programs;
- Good knowledge of the maternal and child nutrition field;
- Demonstrated experience in planning and delivering training to staff, both group sessions and individual coaching;
- Knowledge of the issues and context surrounding youth and family development in First Nation northern communities;
- Ability to integrate Eenou/Eeyou (Cree) culture, values, traditions and teachings into programming;
- Knowledge of First Nation health/social service models, trends and issues is an asset;
- Knowledge of Cree culture, language, and social/health issues in Eeyou Istchee is an asset;
- Ability to work in collaboration in a multidisciplinary team;
- Possess leadership skills in working with individuals and groups;
- Excellent communication skills, both written and oral;
- Excellent critical thinking, synthesis, planning and decision-making skills;
- Must be autonomous and flexible;
- Good working knowledge of computer applications, especially Microsoft Office.

**LANGUAGE**

- Fluent in English and French is mandatory;
- Fluency in Cree is an asset.

**OTHER**

- Willing to travel.

<b>POSTING START/END DATE:</b>	2022-05-12/2022-06-02
<b>POSITIONS AVAILABLE:</b>	1
<b>HOUSING PROVIDED:</b>	Yes, if hired more than 50 kilometers from the locality in which they are called upon to perform their duties.
<b>SHIFT TYPE:</b>	Day
<b>HOURS PER DAY/WEEK:</b>	7 / 35

**HOW TO APPLY**

To apply, please forward your resume to:

**Cree Board of Health & Social Services of James Bay**

Tel 514-861-5955 Fax 514-989-7495

Email [jobs.reg18@ssss.gouv.qc.ca](mailto:jobs.reg18@ssss.gouv.qc.ca)



With your application, please make sure to specify the Posting # and the Job title on which you wish to apply.

**WE THANK ALL CANDIDATES WHO APPLY, HOWEVER ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED.**

## NOTES

In accordance with various Sections of the James Bay and Northern Quebec Agreement (JBNQA), the organization has the objective of staffing all of its positions with qualified and competent beneficiaries of the JBNQA.