



COORDINATOR GROUP HOME AND LAND BASED PROGRAMS – YOUTH HEALING SERVICES (0345)

PERMANENT FULL-TIME

DEPARTMENT:	Youth Healing Services (500030)
WORK LOCATION:	Chisasibi
MANAGEMENT LEVEL:	Intermediate Manager
STATUS:	1 Permanent Full-Time
SALARY:	Class 37: Min. 73,955.00\$ -Max. 96,141.00\$

SUMMARY OF THE POSITION

Reporting to the Director of Youth Healing, the incumbent contributes to the line management leadership, accountability, planning, organization, coordination and reporting, and; helps to ensure the daily implementation and supervision of the quality of the services and interventions within the Youth Healing jurisdiction of the Chisasibi Group Home. The incumbent will provide clinical supervision to Youth Healing workers of the of the Chisasibi Group Home on revision of files for quality assurance, including in the review and verification of reports and in the preparation for court appearances. The incumbent will also be responsible of implementing the various protocols and partnerships between the Director of Youth Healing/locals coordinators and other departments and entities (in particular with Youth Protection, Community Miyupimaatisiun Centres and the Maanuhiikuu mental health and dependencies program).

SPECIFIC FUNCTIONS

1. Contributes to the development, distribution and up-dating of the programs and services, and; Regional Plans for the organization of services of the Chisasibi Group Home. Assures planning is complete for operational use, and includes clinical service and program objectives, policies, protocols, program and employee support tools, and results in Program Manuals and Management Guidelines that support a quality assurance system design.
2. Contributes to the coordination of the delivery of YH services of the Chisasibi Group Home in consultation and cooperation with the Mistissini Group Home, Youth Protection Service, Community Miyupimaatisiun Centers (CMCs) and the Mental Health and Dependencies Program.
3. Collaborates with Nishiiyuu, the Disability Programs Specialized Services, the Mistissini Group Home, Youth Protection, Community Miyupimaatisiun Centers (CMC) and Maanuhiikuu managements, so that there is planned service linkage in the circle (continuum) of youth healing and social well-being services and programs of the organization.
4. Participate to the committee of coordinators under the responsibility of the Director of Youth Healing services and contributes to the planning and coordination of services, to the elaboration of policies and procedures regarding services.
5. Participates in the planning, organization and coordination for the development and programming of YH services of the Chisasibi Group Home, and the incorporation of such in policies, procedures, protocols and tools.
6. Participates in the implementation of the policies regarding access to client files of the Chisasibi Group Home. Contributes to the development of an effective system for the preparation of intervention plans, record keeping (client file) and the maintenance of various records
7. Ensures that the programs and services provided in the Chisasibi Group Home are based on respect and autonomy of individuals and communities, and respond to their bio-psycho-social needs as well as cultural and spiritual needs.

REQUIREMENTS

Education:

- Bachelor's Degree in Social Work, Psycho-Education, Sociology or Psychology;
- Or be on the list of persons with acquired rights in accordance with PL-21;
- A Certificate or courses in administration is an asset;



- Membership of a professional order is an asset.

Experience:

- Three (3) years of experience in supervision or administration in a social service or re-adaptation environment;
- Or Five (5) years of pertinent manager/supervision experience.

Knowledge and Abilities:

- Ability to communicate theoretical and practical knowledge, as applied to coaching and training;
- Ability in service planning, supervision, team leadership and monitoring;
- Ability to manage a team and develop services, protocol, procedure and programs;
- Experience with Land Base activities & traditions;
- Knowledge of the Quebec and MSSS laws and regulations for Youth Protection and Re-adaptation programs, and the Youth Criminal Justice Act;
- Knowledge of the MSSS Youth Protection and Re-Adaptation Network and its current orientations, services and operations;
- Knowledge of Youth Healing (re-adaptation) practice, current issues and trends;
- Familiar with traditional healing practices;
- Trauma informed;
- Good record in an appropriate level of Youth Healing services management or leadership; experience in human, financial, material and information resources management are an asset;
- Strong knowledge of Cree culture and/or First Nations social services models as well as trends and issues in Eeyou Istchee that affect individuals, families and communities;
- Ability to apply Cree culture, values, traditions and teachings into programs and services management;
- Excellent interpersonal, listening, leadership and teamwork skills;
- Excellent communication skills, both written and verbal;
- Excellent critical thinking, synthesis, organizational and decision-making skills;
- Autonomous, discrete and empathetic;
- Teamwork capabilities.

LANGUAGE

- Fluent in English;
- Fluency in Cree and/or French is an asset;
- Ability to read French is an asset.

OTHER

- Willing to travel;
- Willing to be on-call.

POSTING START/END DATE:	2021-11-24 / 2021-12-08
POSITIONS AVAILABLE:	1
HOUSING PROVIDED:	Yes, if hired more than 50 kilometres from the locality in which they are called upon to perform their duties.
SHIFT TYPE:	Day
HOURS PER DAY/WEEK:	7 / 35

HOW TO APPLY

To apply, please forward your resume to:

Cree Board of Health & Social Services of James Bay

Tel 514-861-5955 **Fax** 514-989-7495

Email jobs.reg18@ssss.gouv.qc.ca

With your application, please make sure to specify the Posting # and the Job title on which you wish to apply.



**WE THANK ALL CANDIDATES WHO APPLY, HOWEVER ONLY THOSE SELECTED
FOR AN INTERVIEW WILL BE CONTACTED.**

NOTES

In accordance with various Sections of the James Bay and Northern Quebec Agreement (JBNQA), the organization has the objective of staffing all of its positions with qualified and competent beneficiaries of the JBNQA.

Please note that applicants registered in the Indigenous Succession Plan may be considered for this position if they have sufficient university educational credits to be eligible for the management activities associated with this position.