



## COMPUTER ANALYST (1123)

### PERMANENT FULL-TIME

<b>DEPARTMENT:</b>	Project Management Office Adm (732101)
<b>WORK LOCATION:</b>	Mistissini
<b>UNION:</b>	CSN
<b>STATUS:</b>	1 Permanent Full-Time
<b>HOURLY SALARY:</b>	Min. (1) \$24.87 - Max (18) \$43.06

### SUMMARY OF THE POSITION

Person who analyzes the technical needs of the users, designs the appropriate systems, and ensures their development and implementation. She/he prepares cost analysis and estimates the savings to be generated by the proposed system. She/he coordinates the implementation of new technology and software applications. She/he ensures the optimal use of computer systems. She/he ensures the proper monitoring of the systems and their surroundings.

### SPECIFIC FUNCTIONS

Under the supervision of the coordinator PMO and the Team Leader, this individual will be part of the IT/PMO team, she/he will be the person who has the overall responsibility for the successful initiation, planning, design, execution, monitoring, controlling and closure of her/his projects mainly in Application Systems Deployment.

### REQUIREMENTS

Education:

- Bachelor degree in computer science.

Experience:

- Five (5) years of relevant professional experience.

Knowledge and Abilities:

- Project management
- Suppliers/Vendors and consultants coordination
- Budget management and cost follow ups
- Identifies the list of IT equipment needed for the project and its administrative management
- Documentation of current and future IT infrastructure
- Creation of server / telecom room rack layout diagrams



- Creation of server / telecom room floor plan layouts
- Creation of fibre optic, CAT6, and telephony cabling plans
- Creation of Architecture Documentation

## LANGUAGE

- Fluent in English and French;
- Fluency in Cree is an asset.

## OTHER

- Willing to travel.

POSTING START/END DATE:	2021/10/08 – 2021/10/22
POSITIONS AVAILABLE:	1
HOUSING PROVIDED:	Yes
SHIFT TYPE:	Day
HOURS PER DAY/WEEK:	7.00 / 35.00

## HOW TO APPLY

To apply, please forward your resume to:

**Cree Board of Health & Social Services of James Bay**

Tel 514-861-5955 Fax 514-989-7495

Email [jobs.reg18@ssss.gouv.qc.ca](mailto:jobs.reg18@ssss.gouv.qc.ca)

With your application, please make sure to specify the Posting # and the Job title on which you wish to apply.

**WE THANK ALL CANDIDATES WHO APPLY, HOWEVER ONLY THOSE SELECTED  
FOR AN INTERVIEW WILL BE CONTACTED.**

## NOTES

In accordance with various Sections of the James Bay and Northern Quebec Agreement (JBNQA), the organization has the objective of staffing all of its positions with qualified and competent beneficiaries of the JBNQA.