



HUMAN RELATIONS OFFICER (1553)

PERMANENT FULL-TIME

DEPARTMENT:	Youth Protection (731305)
WORK LOCATION:	Regional
UNION:	CSN
STATUS:	1 – Permanent Full-Time
HOURLY SALARY:	Min. (1) \$25.25- Max. (18) \$45.22

SUMMARY OF THE POSITION

Person who implements, updates, monitors, analyses and assesses clinical activities and intervention plans on behalf of the Director of Youth Protection and in collaboration with resources.

SPECIFIC FUNCTIONS

The holder of this position provides specific clinical, professional and case management services, support and advise the youth protection community workers. This role involves support to Youth Protection community workers by ensuring:

- The involvement and awareness of the client's family members as well as the surrounding community in the carrying out of the intervention or rehabilitation plan;
- The orientation of clients towards various resources that are able to meet some of their needs;
- His/her own and the team's responsibilities according to the Youth Protection Service's programs, policies, procedures and program manuals, and including the codes of ethics, agreements of confidentiality, and the policies regarding access to client files;
- The staff's implementation of the policies, standards, and quality assurance program of the professional practice and clinical activities;
- The role is a staff/functional one within the principle that the community workers have the primary responsibility and decision making for their case management and services mandates as well as direct linkage with their Directors. He/she also assists the DYP/PD in the development and implementation of policies and procedures.
- To provide training and presentations to the Youth Protection Teams and collaborators.

REQUIREMENTS

Education:

- Depending on the given sphere of activities, must have the required university degree in social sciences, such as criminology, social work, sexology or psychology;
- A human relations officer who has the required university degree in social work and is a member of the Ordre professionnel des travailleurs sociaux du Québec may use the title of professional social worker;



Experience:

- Two (2) years of relevant experience in social services and more specifically with youth protection.

Knowledge and Abilities:

- Knowledge of the Youth Protection Act, current trends in relation to youth placement (12-17 years of age) in group home and youth re-adaptation/reception center settings;
- Good knowledge of First Nation social service models, trends and issues in Eeyou Istchee;
- Ability in youth and family intervention planning, supervision, team leadership and monitoring;
- Ability to work in collaboration with all colleagues, more specifically with Front Line services and Youth Healing Services staff and management;
- Ability to communicate theoretical and practical knowledge, as applied to coaching and training;
- Ability in office computer applications;
- Autonomous, flexible, discrete and empathetic;
- Excellent interpersonal, listening, leadership and teamwork skills;
- Excellent communication skills, both written and verbal;
- Excellent critical thinking, synthesis, organizational and decision-making skills;

LANGUAGE

- Fluent in English and Cree
- Fluency in French is an asset.

OTHER

- Must be ready to work occasionally outside the regular working hours (availability);
- Must be available to travel.
- Must hold a valid driver's license.

POSTING START/END DATE:	2021-09-15 / 2021-09-29
POSITIONS AVAILABLE:	1
HOUSING PROVIDED:	No
SHIFT TYPE:	Day
HOURS PER DAY/WEEK:	7/35

HOW TO APPLY

To apply, please forward your resume to:

Cree Board of Health & Social Services of James Bay



Tel 514-861-5955 **Fax** 514-989-7495

Email jobs.reg18@ssss.gouv.qc.ca

With your application, please make sure to specify the Posting # and the Job title on which you wish to apply.

**WE THANK ALL CANDIDATES WHO APPLY, HOWEVER ONLY THOSE SELECTED
FOR AN INTERVIEW WILL BE CONTACTED.**

NOTES

In accordance with various Sections of the James Bay and Northern Quebec Agreement (JBNQA), the organization has the objective of staffing all of its positions with qualified and competent beneficiaries of the JBNQA.