

DRAFTING A PROTOCOL FOR COMMUNITY EVENTS & SERVICES

GENERAL CHECKLIST

While a great number of people have been vaccinated, the fight against the COVID-19 (Yeyewaaspinewin e aashuumiitunaanuuch) pandemic is not over yet. **We must continue to work together to keep the virus at bay**. The following is a checklist from Public Health to help you write your event protocol.

This checklist can be used for different kinds of events (indoor and outdoor, single day or multi-day), such as a skidoo event, general assembly, canoe brigade or other land-based event, broomball match, community feast, etc.

It is important to follow the current community phase guidelines in any protocol.

(1	E	BEFORE THE EVENT
	0	Decide if activities will take place indoors, outdoors, or both.
	0	Decide how many people can attend the event.
	0	Check how people plan on getting to the event (e.g. carpool, single cars, event-specific vehicles).
		\longrightarrow Refer to \Box Guidelines for Safe Gatherings for specific tips on car rides.
	0	Consider how much people may mingle at the event - Is there a need for "social bubbles"?
	0	Determine if asymptomatic screening is needed:
		Depending on the length of the event and the amount of intermingling, asymptomatic screening tests may be advisable 48 - 72 hours before the beginning of the event, or once



people return to their communities.

Consult Public Health to see if your event should be prioritized for asymptomatic screening.

Reduce the chances that a sick person attends your event:

- O Decide how organizers will identify participants who are at risk of being infected with COVID-19.
- Administer COVID-19 questionnaires to participants, staff, and volunteers:
 - → Group Activities Pre-triage Questionnaire before the event
 - → Daily Health Check for symptoms during the event

Anyone who answers yes to any question on the above questionnaires cannot participate in the event for the safety of all participants and communities.

Anyone with active symptoms must be referred to their local CMC.

- Determine the protocol if someone has symptoms at the event. Consider:
 - → How will they be isolated at the event site?
 - If the event is planned over several days, and is outside the community, will they be able to receive medical care at the event site?
 - → What is the plan for transportation back to the community?

2 DURING THE EVENT

- Ensure the event space has a handwashing station and that people are encouraged to use it:
 - A space should be provided at the entrance of the assembly site where people can wash their hands with warm water and soap or apply an alcohol-based hand solution.
 - Someone should be responsible for tending and reloading the station on a regular basis.
- Have a plan to maintain physical distancing (2-metre/6-foot) at the event (e.g. online registration vs. registration table).
- Ensure that there is good quality air ventilation in any indoor spaces used for the event (e.g. open windows where possible).



0	Promote healthy respiratory practices for everyone attending.			
	\rightarrow	Encourage people to cough into a bent elbow or a tissue, discarding tissue immediately and washing their hands as soon as possible.		
0	Ensure that everyone properly wears a homemade or medical (procedure) mask at all time. Consider:			
	\rightarrow	Will organizers provide masks for employees or volunteers?		
	\rightarrow	How will masking requirements be respected at the event?		
	\rightarrow	How to safely use masks		
0	Make frequent announcements to remind people to respect precautionary measures (e.g. hand hygiene, healthy respiratory practices, physical distancing, wearing a mask properly)			
0	Keep a daily registry (names, addresses and phone numbers) of everyone present, including staff.			
For f	ood a	reas:		
0	Consider how activities may be modified to avoid sharing tools/food/etc.			
0	Avoid buffets to limit the gathering of people in one place. Instead, consider:			
	\rightarrow	Offering pre-packaged lunches and snacks, and request one person per family to get them.		
	\rightarrow	Encouraging participants bring their own packed food and utensils (feast bundles).		
0	Require frequent handwashing, and good food hygiene and safety practices.			
	\rightarrow	Wash your hands:		
		→ Before and after handling food		
		→ After using the bathroom, smoking, coughing or sneezing		
		→ After touching a soiled surface and/or money		
	\rightarrow	Dishes and utensils should be washed with water and regular dish soap or in a dishwasher.		



(Links to information in English at bottom)

AFTER THE EVENT

- Organizers should keep record of the participant registry for 28 days after the event.
- If a participant tests positive for COVID-19, Public Health will investigate and determine the level of contact with other people. Depending on the assessment, some people may also have to be tested and self-isolate.

KNOW WHERE TO GET RELIABLE INFORMATION

CBHSSJB

Visit creehealth.org/covid for reliable and useful information about COVID-19, virus variants, vaccination, and guidelines for precautionary measures to help you and your family stay safe.

- Cree Nation Government
 - cngov.ca/covid-19/
- Coronavirus diseases (COVID-19) in Quebec

quebec.ca/en/health/health-issues/a-z/2019-coronavirus/

Government of Canada

canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection.html

