

# Highlights

## CBHSSJB Board of Directors

Montreal, Quebec

June 25-27, 2014

**OFFICE OF THE CHAIR**

# Approval of Governance Policies

- The Board approved the following 10 Governance policies:
  - No. 3: Allocation of Resources
  - No. 4: Oversight of Use of Human, Material and Financial Resources and Risk Management
  - No. 5: Delegation of Authority
  - No. 6: Selection and Appointment of the Executive Director
  - No. 7-1: Selection and Appointment of Assistant Executive Directors
  - No. 7-2: Selection and Appointment of Certain Senior Managers
  - No. 7-3: Selection and Appointment of the Director of Medical Affairs and Services/Director of Professional Services –Medical
  - No. 7-4: Selection and Appointment of the Commissioner of Complaints and Quality of Services
  - No. 7-5: Selection and Appointment of the Regional Directors, Assistant Regional Directors and Local Directors
  - No. 10: Framework for Development and Approval of Management Policies and Procedures

# Executive Director Transition

- The current Executive Director's contract ends March 12, 2015
- Mabel Herodier tables her letter that she will not seek renewal of her contract
- The Board was briefed about the process needed to ensure a smooth leadership transition.

# Midwifery

- Sam W. Gull, Dr. André Lalonde (consultant) and Lisa Petagumskum updated the Board on the midwifery file (presentation is available).
- The aim is to enable women to give birth on the territory if medically safe, attended by certified midwives with knowledge of Cree birthing traditions.
- The presentation summarized actions taken to develop Cree midwifery and birth on the territory since 2004.
- The CPDP has an active Midwifery Committee led by Dr. Olivier Sabella, which is examining the clinical and training issues.
- The presentation ended with recommendations including to put in place a working group and strategic work plan to advance the file.

# Report from the Commissioner of Complaints and Quality of Services

- The Commissioner of Complaints, Louise Valiquette, gave a quarterly update to the Board on complaints received.
- The community tour by the Chair and the Commissioner led to an increase in the number of complaints, which was expected. They will visit the two remaining communities of Whapmpagoostui and Eastmain.
- Complaints are taking an average of 5 weeks to resolve.
- The Vigilance Committee met on June 18, 2014.
- CPS and Special Needs Services were asked to prepare new policies regarding eligibility for financial support for special needs and present recommendations to the Board no later than December 2014.

# Negotiations with MSSS

- Marcel Villeneuve gave an update to the Board on the status of negotiations with MSSS regarding several files including medical staffing, infrastructure, adapted transportation, maintenance of assets, CSST, Long-term care facility in Waswanipi, accredited education and the budget envelope for IT.

**STANDING ITEMS**



# Mental Health

- Coordinator of Mental Health Services Planning Gregory Brass resigned his position in March and is replaced on an interim basis by Mary-Louise Snowboy.
- A mental health nurse was hired for the coastal communities, starting May 19. The recruitment effort for an inland mental health nurse was not successful.

# Youth Protection

- The DYP Robert Auclair gave an update regarding signalements and compared statistics for Eeyou Istchee with Quebec averages.
- The Quebec Human Rights Commission has closed their investigation and agreed with the continued implementation of the YP action plan.
- The DYP identified priorities for 2014-2015:
  - Implementation of YP software in all communities
  - Implementation of the supervision policy
  - Review Policy on Foster Homes and the Implementation of PL-49
  - Improvement of YCJA services (increase the collaboration with Cree Justice and Council of Elders)

# **CORPORATE SERVICES**

# Approval of Annual Report

- The Coordinator of Communications, Katherine Morrow, presented the draft of the narrative portion of the Annual Report.
- The Board approved the draft and authorized Corporate Services to proceed with finalizing and printing the document.
- The Report will be presented at the Annual General Assembly of the Cree Nation Government in Waswanipi, August 5-7, 2014.

# Conflict of Interest Policy

- The Director of Corporate Services, Laura Moses, updated the Board regarding the process of implementation of the new Conflict of Interest Policy for managers, which came into effect July 1, 2014.
- A train-the-trainer approach is being followed to ensure that every department's managers understand the policy and the associated procedures for disclosing potential conflicts.
- All declaration forms are to be signed before September 30, 2014.

# **GENERAL MANAGEMENT**

# Capital Projects

- Infrastructure improvements will be needed prior to construction of new CBHSSJB facilities in Chisasibi (hospital, administrative and housing complex), Waskaganish CMC and Oujé-Bougoumou CMC.
- Preparations are ongoing for Whapmagoostui CMC, a traditional healing lodge (treatment centre), long-term care facility.
- Warehouse/workshop in Chisasibi - construction to begin summer 2014.

# AED Administrative Resources



- Daniel St-Amour, former Director of Chisasibi Hospital, was named Assistant Executive Director for Administrative Resources, effective July 15, 2014.



# **ADMINISTRATIVE RESOURCES**

# Director of Finance



- Pierre Masson joined the CBHSSJB as Director of Finance, effective June 2014.
- Mr. Masson replaces Martin Meilleur, who resigned in January.

# Approval of Audited Financial Statements

- Audited Financial Statements of the CBHSSJB for financial year 2013-2014 were approved by the board. They will be submitted to the MSSS and a summary will be included in the Annual Report.
- The Director of Finance presented the recommendations of the auditor, regarding areas of CBHSSJB financial management that need to be improved. The Audit Committee of the Board will follow up on these points in its future meetings.

# Budget Parameters and Detailed Budgets

- The Board approved budget parameters and detailed budgets for the current year.

	\$	%
General Administration	18,053,540 \$	14.82%
Local Services	90,528,098 \$	74.29%
Public Health	5,149,914 \$	4.23%
Quality / Planning	1,038,163 \$	0.85%
Pre-Hospital & Emergency Measures	1,857,679 \$	1.52%
Mental Health	2,023,261 \$	1.66%
Pimukteheu Administration	\$2,194,832	1.80%
Nishiyuu Pimaatisiun	1,007,630 \$	0.83%
<b><u>Budget Parameter:</u></b>	<b><u>121,853,117 \$</u></b>	<b>100.00%</b>

Salaries	Other Costs	Total
9,666,928 \$	8,386,612 \$	18,053,540 \$
61,921,611 \$	28,606,487 \$	90,528,098 \$
3,742,001 \$	1,407,913 \$	5,149,914 \$
724,212 \$	313,951 \$	1,038,163 \$
380,608 \$	1,477,071 \$	1,857,679 \$
419,675 \$	1,603,586 \$	2,023,261 \$
1,459,612 \$	735,220 \$	2,194,832 \$
606,340 \$	401,290 \$	1,007,630 \$
<b><u>78,920,987 \$</u></b>	<b><u>42,932,130 \$</u></b>	<b><u>121,853,117 \$</u></b>
64.77%	35.23%	100.00%

**MIYUPIMAATISIUN GROUP**

# Women's Shelters

- The Cree Nation Government and the CBHSSJB are developing a framework agreement to establish women's shelters, subject to a number of conditions still being discussed.
- The Board authorized the CBHSSJB to enter into a lease agreement with the CNG for such shelters, when they are built.

# Contract – Dr. Nicholas Audy, Prosthodontist

- The Board approved the contract of Dr. Nicholas Audy, until March 31, 2015.
- Dr. Audy is a prosthodontic (restoration and replacement of teeth) specialist who has been providing services to the CBHSSJB since 2013.

**PIMUHTEHEU GROUP**



# Bush Kit Program

- AED Laura Bearskin updated the Board on plans to carry out a full evaluation of the effectiveness of the Bush Kit program by her department.
- The Bush Kit is an enhanced first-aid kit provided to Cree hunters and families when they are travelling to remote areas.

# School Survey

- The Board gave approval to sign the agreement with the Institut du statistique du Quebec for the School Survey which was carried out in all Cree School Board schools in November 2013.
- The cost of \$268,421 will be paid from the Public Health Department budget.
- Results from the survey will be available in 2015.

# Quebec Population Health Survey

- The QPHS is a Quebec-wide survey taking place from May 2014 to April 2015.
- The survey is being carried out by phone and internet by the Institut du Statistique du Quebec. In Eeyou Istchee the telephone survey will be done by Cree speaking individuals.
- The CBHSSJB is helping promote understanding of the survey in Eeyou Istchee.
- Coordinator of the project for the CBHSSJB is Marcellin Gangbè.

# Out-of-country Travel

- The Board approved Dr. France Morin, Medical Advisor in STI, to attend the 29<sup>th</sup> International Human Papillomavirus (HPV) Conference in Seattle, Washington, August 20-25, 2014.
- Dr. Morin is an invited speaker at the event.

**COUNCIL OF PHYSICIANS, DENTISTS  
AND PHARMACISTS**

# Interim Head of Dentistry



Seated: Evelyne Lefebvre. Second row left to right: **Dr Diane Leroux**, Hattie Mianscum, Debbie Deforge. Back row left to right: **Dr Lucie Papineau**, Varley Mianscum.

- The Head of the Department of Dentistry, Dr. Lucie Papineau, will take a leave of absence effective June 16, 2014.
- In her absence Dr. Diane Leroux was named interim Head of the Department of Dentistry.

# Nomination of Physicians

All nominations expire December 31, 2016

- New replacement doctors (depanneurs): Drs. Nicholas Schirmer, Philippe Amireault, Yolaine Yim (conditional)
- New permanent part-time doctors: Dr. Julie Sirois-Leclerc, Dr. Christina Smeja, Dr. Helen Smeja.
- New permanent full-time doctors (conditional): Dr. Joe Fragapan, Dr. Justin Ross, Dr. Myrill Solaski
- New specialists (conditional): Dr. Gang He (biochemist), Dr. Anne-Marie Goyette, pediatrician
- New replacement dentists: Dr. Jane Matta, Dr. Mania Nik Kami, Dr. Florence Fleury-Amann, Dr. Christine Hong Chau Nguyen-Khac.

# CPDP Annual Report

- The Board approved the Annual Report of the CPDP for financial year 2013-2014.



# **COMMUNITY ISSUES**

# Waswanipi Local General Assembly

- The Waswanipi Local General Assembly was held April 8-9, 2014.
- Jonathan Sutherland presented summaries of 3 previous Board meetings to the community members and listened to their concerns, including requests for clarification about the CHBSSJB budget, plans for an elders' home, nurses, the complaints process and dialysis.
- These issues were discussed by the Board and solutions were proposed.

# Upcoming Meetings of the Board

- September 16-18, 2014, Gatineau
- December 9-11, 2014, Montreal
- March 17-19, 2015, Mistissini